

# Employment & Income Verification

## EMPLOYEE INSTRUCTIONS

Employment verifications are completed through Experian Verify. We do not complete them in-house. Please go to [www.experianverify.com](http://www.experianverify.com) to register for an account.



### Applying for a loan?

If you need proof of employment or income, please have your verifier complete the process at [www.experianverify.com](http://www.experianverify.com). They will register and submit their request online.

Your verifier will need:

- Your full Social Security Number
- Your first & last name
- Name of your Employer
- A signed authorization form



### Do you have a Government/Social Service request?

### Do you need a form filled out?

Please submit your request by fax at (404) 829-1336 or by email to [verify@experian.com](mailto:verify@experian.com). You can also have your case worker send the request directly to this fax or email.

Your verifier will need:

- Your full Social Security Number
- Your first & last name
- Name of your Employer
- A signed authorization form

No company code or salary pin required.  
If there are questions, verifiers should contact our customer support center at 404-382-5400, option 2.



### Do you need a copy of your own report?

Please visit [www.experianverify.com](http://www.experianverify.com) to register and login to the Employee Portal.

Need help?

If the information on the report looks incorrect, click the 'dispute this report' flag.

If you are not able to register, and the system states no record found, you will need to email [verify@experian.com](mailto:verify@experian.com) and provide our name (Career Start or Tallavera) and dates you worked.

Enter the following information:

- 40D0E05B
- Full Social Security Number
- Full Name
- Date of Birth
- Personal Email Address